



Director of the Counseling Center

Franklin College is accepting applications for a full-time, 11-month, salary-exempt, Director of the Counseling Center. The Director provides direct counseling services to students as well as leadership of the college's Counseling Center within the division of Student Development. The Director is instrumental in delivering mental health and wellness services aligned with the institution's mission and in support of student success, holistic wellbeing, and graduation.

The Director of the Counseling Center will develop treatment plans, facilitate individual and group interventions and oversee the overall mental health wellbeing of students.

ESSENTIAL FUNCTIONS AND PRIMARY SERVICE ACTIVITIES:

- Provide individual and group therapy to Franklin College students;
- Provide weekly supervision and direction to other Counseling Center staff and interns;
- Maintain and oversee appropriate documentation, utilizing EMS Titanium;
- Maintain system administrative settings and reports in EMS Titanium;
- Consult with students, parents, staff, faculty and off campus personnel;
- Conduct drug, alcohol, and suicide assessments and triage when necessary;
- Provide psycho-educational training and outreach programs for classes, student leaders, faculty/staff, and community;
- Assist Student Development division with large-scale campus events (new student orientation, welcome week, family weekend, Grizzly Grand Prix, etc.);
- Develop and collaborate with community partners to create positive wellness-related opportunities, programming, and referrals for students;
- Serve in a consultative on call role for campus emergencies;
- Manage Counseling Center budget (including campus funds and any grant funds, if applicable);
- Demonstrate thorough knowledge and oversee consistent application of ethical, legal, and professional standards for Counseling Center;
- Maintain required continuing education credits for professional licensing and participate in other relevant professional development;
- Facilitate intentional collaboration with Health Center and partner with Student Development departments and other campus entities as appropriate;
- Represent Counseling Center and Student Development on campus committees and with relevant community partners;
- Other duties as assigned by management.

SUPERVISORY RESPONSIBILITIES

General supervision is received from the Vice President for Student Development & Dean of Students. The Director will provide supervision to Counseling staff, interns, and student workers.



REQUIRED QUALIFICATIONS:

- Master's degree or doctorate in counseling, social work, or related field from an accredited college or university required;
- Licensure in the state of Indiana, required; independent clinical license strongly preferred;
- Previous work in higher education strongly preferred;
- Experience supervising clinical staff strongly preferred.

APPLICATION PROCESS

Excellent benefits package including: health, life, and disability insurance, paid vacation, sick and holiday time, retirement plan, and full tuition benefits for employee and their immediate family. Review of applications will begin immediately and continue until the position is filled. Qualified applicants should submit a complete application (electronic submissions preferred; MS Word or Adobe PDF) and should include cover letter, resume, and three professional references via the application link – [Franklin College Staff Application](#)

Contact Human Resources with additional questions.

Franklin College
101 Branigin Blvd.
Franklin, IN 46131

Franklin College is committed to providing an inclusive and welcoming environment and to ensuring that educational and employment decisions are based on individuals' abilities and qualifications. Consistent with these principles and applicable laws, it is therefore the College's policy not to discriminate on the basis of age, color, disability, gender, gender expression, gender identity, genetic information, national origin, marital status, race, religion, sex, sexual orientation or veteran status as consistent with the Policy on Prohibited Discrimination, Harassment and Related Misconduct. No person, on the basis of protected status, shall be excluded from participating in, be denied the benefits of, or be subjected to unlawful discrimination, harassment, or retaliation under any College program or activity, including with respect to employment terms and conditions. Such a policy ensures that only relevant factors are considered and that equitable and consistent standards of conduct and performance are applied.