Head Women’s and Men’s Volleyball Coach

Franklin College (Indiana), an NCAA Division III institution and a member of the Heartland Collegiate Athletic Conference, invites applications for a full-time Head Women’s and Men’s Volleyball Coach position. The Head Women’s and Men’s Volleyball Coach will be responsible for the leadership and management of both the Women’s and Men’s Volleyball programs which include recruiting, practice organization, match preparation, fund-raising/public relations, budget management and staff selection/management. Nights and weekends are required as well as significant travel during and beyond the season. This is a full-time, salary-exempt 12-month position reporting to the Director of Athletics.

Essential Functions:

The successful candidate will be responsible for all matters related to both teams including, but not limited to:

- Lead successful Women’s and Men’s Volleyball programs in a manner consistent with the principles and goals of the institutional Athletic Mission Statement;
- Lead transition of Men’s Volleyball program from its current Club status to NCAA status;
- Manage all non-coaching functions of the program including, but not limited to, recruitment and retention of student-athletes; fund-raising/public relations, and alumni communication;
- Manage various budgets within prescribed responsibility;
- Work collaboratively with departmental colleagues and institutional colleagues in the areas of enrollment management, academic affairs, student affairs and development and alumni relations;
- Organize home competition and tournaments to ensure a positive experience for the student-athletes;
- Facilitate all direct coaching activities during practice and competition;
- Manage team travel and associated budgets including: transportation, meals, and necessary lodging;
- Abide by the rules, regulations and philosophies of the College as well as any affiliation rules and regulations which may be applicable to the sport;
- Create, model, and oversee a culture of compliance with the NCAA, conference and institutional regulations;
- Coordinate selection, supervision and evaluation of assistant coaches, in consultation with the Director of Athletics;
- Follow and abide by all safety rules and regulations;
- Event Management to include supervision of some home athletic events;
- Other duties as assigned.
QUALIFICATIONS:

- A Bachelor’s degree from an accredited college or university;
- A minimum of two years of volleyball coaching experience, preferred coaching/playing experience at the college level;
- Basic computer skills including a working knowledge of the Microsoft Office Suite and use and manipulation of spreadsheets;
- Self-motivated and ability to work with little supervision;
- Strong organizational and communication skills;
- Must maintain a valid driver’s license in good standing;
- Ability to interact with a variety of people; and
- A passion for active student engagement in learning.

Preferred Experience:

- Master’s degree from an accredited college or university;
- Familiarity with recruitment / enrollment software;
- NCAA Division III experience;

Review of applications will begin immediately and continue until the position is filled. Qualified candidates will submit electronically (MS Word or PDF) a cover letter and resume via the application link – https://franklincollege-ubsr formstack.com/forms/staff_application

Contact Human Resources with additional questions.

Franklin College
101 Branigin Blvd.
Franklin, IN 46131
humanresources@franklincollege.edu

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