



Director for Information Technology

Franklin College is accepting applications for the position of Director of Information Technology (IT). This position is responsible for the overall planning, organizing and execution of all IT functions. This position will plan IT strategy, manage and administer the IT budget, and manage the staff of the IT department. The Director of IT is accountable for establishing technology priorities that support the strategic direction of the college, and manage the operations of Information Technology. This is a salaried, full-time position reporting to the Vice President and CFO.

Essential Position Functions

- Maintain an information technology strategy in direct support, compliance and alignment with user needs and the colleges business objectives;
- Oversee the following critical IT functional teams: web applications, systems administration, client services, information security, technology integration, copier services, network infrastructure;
- Provide operational leadership, training and managerial support for IT technical staff;
- Evaluate emerging technologies for integration into the information technology strategic plan;
- Evaluate technology priorities and projects for administrative needs;
- Ensure an effective Information Security Incident Response plan is in place and updated as changes in cybersecurity evolve
- Establish strong relationships with department heads and ensure clear and timely communications are in place to manage projects to successful completion;
- Negotiate contracts with vendors;
- Plan and manage the information technology budget;
- Act as key spokesperson for Information Technology with internal and external audiences;
- Promote and manage resources for staff development

Qualifications

- Bachelor's degree in Computer Science, Computer Engineering or related technical discipline
- 5 years minimum experience in a leadership position in the technology field;
- Excellent communication, organizational and interpersonal skills;
- Ability to handle multiple projects simultaneously, meet deadlines, effectively manage priorities and communicate progress;
- Self-motivated and ability to work independently;
- Extensive experience in systems development and managing information services;
- Ability to motivate staff along with conflict resolution skills

Preferred Skills

This position requires the ability to understand all IT policies and enforce them as needed. This position requires the ability to hold other IT staff accountable for their actions as well when addressing

policies and working with other departments. The ability to adapt in constantly changing situations is a must. Task and support responsibility change daily/weekly. The ability to make effective decisions and lead the IT Department during high pressure situations is critical. The ability to manage time effectively and multitask is also important.

APPLICATION PROCESS

Review of applications will begin immediately and continue until the position is filled. Qualified candidates should submit electronically (MS Word or PDF) a cover letter, resume, and contact information for three professional references via the application link [Franklin College Staff Application](#).

Contact Human Resources with additional questions.

Franklin College
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Franklin, IN 46131
humanresources@FranklinCollege.edu

Franklin College is committed to providing an inclusive and welcoming environment and to ensuring that educational and employment decisions are based on individuals' abilities and qualifications. Consistent with these principles and applicable laws, it is therefore the College's policy not to discriminate on the basis of age, color, disability, gender, gender expression, gender identity, genetic information, national origin, marital status, race, religion, sex, sexual orientation or veteran status as consistent with the Policy on Prohibited Discrimination, Harassment and Related Misconduct. No person, on the basis of protected status, shall be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination, harassment, or retaliation under any College program or activity, including with respect to employment terms and conditions. Such a policy ensures that only relevant factors are considered and that equitable and consistent standards of conduct and performance are applied.