



## **Building Services – Custodian (Full-Time and Part-Time)**

Franklin College is seeking two Building Services – Custodians to work (full-time, 1st shift, 6am-3pm, Monday to Friday) or flexible part-time in the Physical Facilities Department. Building Services personnel are responsible for providing custodial and minor maintenance for Franklin College facilities. This is an hourly position reporting to the Superintendent of Building Services.

### **ESSENTIAL FUNCTIONS:**

- Floor care - includes vacuuming, sweeping, scrubbing, mopping, buffing, dusting, carpet cleaning and stripping.
- Applying wax and sealers
- Trash collection and disposing in dumpster
- Dust
- Wash windows, walls, and baseboards
- Clean bathrooms, showers, mirrors, showcases, water fountains, etc.
- Move furniture and other items
- Set ups for meetings and other functions may be an occasional task.
- Understanding and following safety rules and instructions on labels on all materials.

### **OTHER DUTIES:**

- Maintain equipment
- Change light bulbs
- Police area around building
- Report emergency repairs as required
- Open and close windows, lock and unlock doors
- Keep work area clean, neat and orderly
- Other duties as assigned

**Requirements** include HS diploma or equivalent; 1-2 years' experience desired. Successful candidate must be able to lift 10-25 lbs. frequently and 50-75 lbs occasionally. Post offer functional testing required.

**Benefits package** includes health, dental, and vision insurance, life and disability insurance, paid time off, retirement plan, EAP, and tuition benefits for employee and their family. Review of applications will begin immediately. Click link to apply for position here – [Franklin College Staff Application](#)

Contact Human Resources with additional questions.

Franklin College

101 Branigin Blvd.

Franklin, IN 46131

[humanresources@franklincollege.edu](mailto:humanresources@franklincollege.edu)

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