ScholarCorps AmeriCorps Member and Coordinator on-Call for Residence Life

Franklin College is accepting applications for the dual role of a ScholarCorps AmeriCorps member and Coordinator On-Call in Residence Life. The ScholarCorps AmeriCorps member will serve as an on-campus resource to freshman and sophomore 21st Century Scholar students. The program aims to increase 21st Century Scholar retention and success by providing on-campus programming, direct support and connecting students to various on-campus resources, information and services needed to be successful in college. The selected candidate will also serve in an on-call rotation with two other full-time Residence Life Coordinators.

Reporting to the Director of First-Year Engagement, the ScholarCorps AmeriCorps member will be charged with providing Scholars with resources in alignment with four programmatic goal areas, including: 1.) Academic Performance and Persistence, 2.) Student Engagement and Enrichment, 3.) Career Exploration and Preparation, and 4.) Financial Literacy and Debt Management. ScholarCorps AmeriCorps Members also receive training and professional development and participate in National Days of Service as a member of the statewide AmeriCorps program.

**SERVICE COMMITMENT:** Must complete a minimum 1,700 hours of service beginning on or near August 1, 2021 – July 31, 2022.

**OVERVIEW:** The Indiana Commission for Higher Education’s ScholarCorps AmeriCorps program engages volunteers in full-time AmeriCorps service. AmeriCorps is a network of national service programs that engage more than 75,000 Americans each year in intensive service to meet critical needs in education, public safety, health, and the environment. ScholarCorps AmeriCorps members play an important role in making a difference in the lives of others, while gaining valuable civic and workforce skills. Through participation, ScholarCorps AmeriCorps members become a part of the AmeriCorps national service network of improving lives and strengthening communities. Members gain valuable professional and educational benefits that have a lasting impact on the members and the communities they serve.

**PRIMARY SERVICE ACTIVITIES AND RELATED TASKS:**
- Increase student retention and success by providing on-campus programming and direct support to 21st Century Scholars
- Track and monitor the academic performance of Scholars (mid-term and end of semester) and refer at-risk Scholars to on-campus tutoring, advising and academic support services
- Connect Scholars with ongoing job-and career-related exploration resources, including career interest inventories, assessments, career services, job-shadowing and internships through EARN Indiana
- Enhance the overall collegiate experience for 21st Century Scholars by providing meaningful networking and social opportunities, leadership development programing and civic engagement activities
- Monitor and support Scholar progress toward meeting scholarship eligibility requirements (e.g., 30 credit hour completion, state FAFSA filing deadline, Satisfactory Academic Progress, etc.)
- Plan and organize a minimum of two (2) all-Scholar volunteer service projects (e.g., Make a Difference Day, MLK Day of Service, Earth Day, etc.)
- Assist in data collection related to volunteer mobilization and Scholar participation for semi-annual progress reports
- Participate in ScholarCorps Member trainings, orientation and professional development opportunities (e.g., statewide conferences, trainings, events, etc.)
- Support Residence Life student staff members in responding to situations in the Residence Halls in the evening and on weekends every third week.

**SCHOLARCORPS MEMBER BENEFITS:**
• Annual AmeriCorps Living Allowance of up to 26 equal payments of $783.46 (before tax)
  o Please Note: The number of living allowance disbursements is contingent on service start date
• AmeriCorps Education Award of $6,345 upon successful completion of the full term of service, which can
  be used to repay qualified student loans, or to pay the cost of attending a qualified institution of high
  education.
• Student Loan Forbearance and Interest Accrual Reimbursement on qualifying loans
• Mileage reimbursement to offset travel expenses for mandatory trainings and events
• Training and Professional Development
• AmeriCorps Member Health Benefits
• Childcare assistance for qualifying members
• Excellent experience in higher education and student success

FRANKLIN COLLEGE RESIDENCE LIFE COORDINATOR ON-CALL BENEFITS:
• On-campus apartment and meal plan in the dining hall

REQUIRED QUALIFICATIONS:
• Must be a United States citizen, national or lawful permanent resident of the United States
• Bachelor’s degree required
• Ability to make a full-year commitment from on or near August 1, 2021 – July 31, 2022
• Proven leadership, organizational skills, public speaking and project management
• Excellent verbal and written communication skills
• Basic office computer skills, including word processing. Experience with spreadsheets/databases and
desktop publishing preferred
• Ability to work well with individuals from diverse backgrounds
• Ability to drive and access to a vehicle
• Preference will be given to former 21st Century Scholars

APPLICATION PROCESS
Review of applications will begin immediately and continue until the position is filled. Qualified candidates
should submit electronically (MS Word or PDF) a cover letter, resume and contact information for three
professional references via the application link Franklin College Staff Application

Contact Human Resources with additional questions.

Office of Human Resources
Franklin College
101 Branigin Blvd.
Franklin, IN 46131
humanresources@FranklinCollege.edu

Franklin College is committed to providing an inclusive and welcoming environment and to ensuring that educational and
employment decisions are based on individuals' abilities and qualifications. Consistent with these principles and applicable laws, it is
therefore the College's policy not to discriminate on the basis of age, color, disability, gender, gender expression, gender identity,
genetic information, national origin, marital status, race, religion, sex, sexual orientation or veteran status as consistent with the
Policy on Prohibited Discrimination, Harassment and Related Misconduct. No person, on the basis of protected status, shall be
excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination, harassment, or retaliation under
any College program or activity, including with respect to employment terms and conditions. Such a policy ensures that only relevant
factors are considered and that equitable and consistent standards of conduct and performance are applied.