Clinical Coordinator/Principal Faculty in PA Program

Franklin College invites applications for a full-time Clinical Coordinator/Principal Faculty position in its Master of Science in Physician Assistant Studies program. The appointment is scheduled to begin in Spring 2021. Academic rank and salary will be commensurate with the candidate’s level of education and experience. Report to the PA program director.

Located about 20 miles from downtown Indianapolis, we support purposeful and practical academic experiences in and out of the classroom through small class sizes and intentional relationships between students and their faculty mentors. As a team member in the graduate, this faculty member will join a college with historically strong undergraduate programs in the life sciences. Graduates of the MS in Physician Assistant Studies program will focus on providing safe, patient-centered care to underserved populations in both metropolitan and rural settings.

**Essential Functions:** The clinical coordinator serves the dual role of principle faculty member and administrator of the clinical education portion of the PA program. S/he collaborates with the program director, faculty, and staff to ensure that the clinical education of students meets or exceeds the accreditation standards for PA education.

- Support the college and PA program mission statements.
- **Clinical Coordination Duties**
  - Recruits, develops, and maintains clinical year rotation sites.
  - Coordinates student placement as clinical sites such that each student will achieve expected program outcomes.
  - Performs regular clinical site visits to evaluate the quality of student education as part of ongoing program self-assessment.
  - Coordinates and deliver clinical year courses including maintenance of course syllabi consistent with college and ARC-PA standards.
  - Evaluate and track student performance and provide remedial instruction as necessary.
- **Principal Faculty Duties**
  - Coordinate and deliver assigned didactic courses (75% credit load reduction)
  - Prepare and deliver current content, based upon ARC-PA standards and the PANCE matrix.
  - Provide student advising during full course of the program.
  - Select applicants for admission to the program in accordance with agreed-upon admission standards.
  - Participate in curriculum and program review.
  - Participate in application, self-study, and site-visit activities necessary to acquire provisional and continuing program accreditation.

- Attend college faculty meetings, department meetings, and committee meetings as scheduled.
- Participate in service to the college and to the community at large.
- Engage in scholarship and professional development.
- Perform other duties as assigned.
Required Qualifications: Minimum qualifications include:
- Master’s degree in physician assistant studies from an accredited program
  - Current NCCPA Certification
  - A valid physician assistant license for the State of Indiana or eligibility to obtain such licensure
- Advanced Practice Nurse with active NP license
- Doctoral level degree in related field such as public health

Preferred Qualifications:
- At least two years of relevant clinical experience
- Teaching and/or precepting physician assistant students
- Participation in local, regional, and/or national physician assistant or other medical organizations

Review of applications will begin immediately and will continue until the position is filled. Applicants need to submit (electronically preferred) a complete application via the application link – Franklin College Faculty Application. A complete application will include a cover letter, resume, and a list of three professional references.

If you have questions regarding this position you may contact:

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The ARC-PA has granted Accreditation-Provisional status to the Franklin College Physician Assistant Program sponsored by Franklin College.

Accreditation-Provisional does not ensure any subsequent accreditation status. It is limited to no more than five years from matriculation of the first class.

Franklin College is committed to providing an inclusive and welcoming environment and to ensuring that educational and employment decisions are based on individuals’ abilities and qualifications. Consistent with these principles and applicable laws, it is therefore the College’s policy not to
discriminate on the basis of age, color, disability, gender, gender expression, gender identity, genetic information, national origin, marital status, race, religion, sex, sexual orientation or veteran status as consistent with the Policy on Prohibited Discrimination, Harassment and Related Misconduct. No person, on the basis of protected status, shall be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination, harassment, or retaliation under any College program or activity, including with respect to employment terms and conditions. Such a policy ensures that only relevant factors are considered and that equitable and consistent standards of conduct and performance are applied.