

## Reverse Transfer Policy Agreement

Between

Franklin College and Ivy Tech Community College

### Preamble

In order to better serve students and promote degree attainment within the state of Indiana, Franklin College and Ivy Tech Community College (ITCC) have agreed to a process that will facilitate the awarding of an associate degree to former ITCC students who have transferred to Franklin College prior to completion of the associate degree.

### Reverse Transfer Policy and Conditions:

- Students must have completed a minimum of 15 credit hours from ITCC to be eligible for reverse transfer
- Students must be a currently enrolled Franklin College undergraduate
- Students must have no prior degree from ITCC
- Students must have met all admission requirements for Franklin College, including attainment of at least a 2.0 gpa from ITCC
- Once the student has attained 75 or more total credit hours (including the minimum of 15 from ITCC) they will be notified each semester of their potential eligibility for an ITCC associate degree through reverse transfer until they opt-in or opt-out.

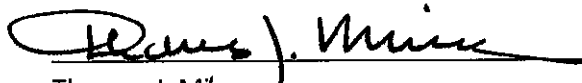
### Reporting Requirements:

- Franklin College will be responsible for submitting all transcripts completed by eligible students to ITCC for degree auditing
- ITCC is responsible to reporting back to Franklin College if the associate degree is conferred to individual students by sending an official transcript with the degree posted

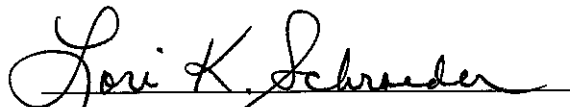
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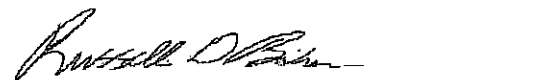
- ITCC is responsible for determining, through reverse articulation and transcript review, which Franklin College courses may satisfy the associate degree requirements allowing for the conferral of the degree and the specific degree which the student will be awarded
- The process continues each fall and spring semester and invites those previously eligible and any newly-eligible student until:
  - Degree is earned at ITCC or Franklin College, or
  - Student chooses to opt-out, or
  - Student is no longer enrolled at Franklin College
- This agreement shall be reviewed annually by both parties to ensure that it reflects any changes in policy by either party that may require modification of the agreement.


Approval Signatures


  
Thomas J. Mihar  
President  
Franklin College

Sue Ellspermann  
Sue Ellspermann (Sep 11, 2018)  
Sue Ellspermann  
President  
Ivy Tech Community College

  
Lori K. Schroeder  
Provost and Dean of the College  
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Russell D. Baker  
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