



## **DIRECTOR OF UNDERGRADUATE RESEARCH**

Franklin College invites applications for the Director of Undergraduate Research, a full-time, 12-month, salaried position, reporting to the Provost's Office, to begin in July 2019. The college provides a strong, active, and tailored liberal arts education through small class sizes and intentional relationships between students, faculty, and staff. Located about 20 miles from downtown Indianapolis, Franklin College supports purposeful and practical academic experiences in and out of the classroom that leverage this location as students pursue personal, intellectual and professional growth. Please see [www.FranklinCollege.edu](http://www.FranklinCollege.edu) for more details.

The Director of Undergraduate Research will join the Ruth Lilly Center for Exploration and the college at a time of exciting change. The Director will collaborate with faculty colleagues to launch a robust campus-wide undergraduate research program. The college is committed to delivering fundamentals needed in the market today through increasingly immersive and hands-on methods of teaching and learning. Undergraduate research is one such high-impact practice. The new director is a key participant in this strategic direction.

The Director will lead and manage the newly established undergraduate research program. Key responsibilities will include:

- working collaboratively with academic and administrative units to achieve curricular integration of undergraduate research and creative work
- track and report performance metrics for the undergraduate research program
- serve as member of the college's institutional review board
- develop and implement college-wide policies and expectations that guide undergraduate research experiences on- and off-campus
- build and strengthen relationships with multiple stakeholders, including faculty and staff, funders, and key community partners
- work with senior leadership to identify and secure funding sources to support undergraduate research
- provide support to faculty in developing community partnerships for immersive term courses
- support enhanced student external scholarship and fellowship opportunities

### **Required Qualifications**

Successful candidates must have a Master's degree, 3-5 years of related experience in higher education, and an appreciation for residential undergraduate liberal arts education. Applicants should possess strong managerial, planning and administrative skills and the ability to effectively work with diverse populations. Candidates should demonstrate strong communication skills, the ability to work effectively with a broad range of stakeholders, and success in program creation, development and implementation.

### **Preferred Qualifications**

- College-level teaching
- Knowledge of Institutional Review Board protocols
- Experience managing, reporting or writing grants
- Familiarity with nationally competitive academic awards
- Experience with building community partnerships
- Earned doctorate

**Evaluation of applications will begin immediately** and will continue until the position is filled. Inquiries may be directed to Associate Provost Denise Baird ([dbaird@franklincollege.edu](mailto:dbaird@franklincollege.edu)). Applicants should submit a complete application including letter of application, resume, and a list of five references including contact information via the online application system at: [Franklin College Staff Application](#)

*Franklin College is committed to providing an inclusive and welcoming environment and to ensuring that educational and employment decisions are based on individuals' abilities and qualifications. Consistent with these principles and applicable laws, it is therefore the College's policy not to discriminate on the basis of age, color, disability, gender, gender expression, gender identity, genetic information, national origin, marital status, race, religion, sex, sexual orientation or veteran status as consistent with the Policy on Prohibited Discrimination, Harassment and Related Misconduct. No person, on the basis of protected status, shall be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination, harassment, or retaliation under any College program or activity, including with respect to employment terms and conditions. Such a policy ensures that only relevant factors are considered and that equitable and consistent standards of conduct and performance are applied.*