Faculty/Academic Coordinator- Physician Assistant Program

Franklin College is seeking a full-time Faculty/Academic Coordinator for the developing Master of Science in Physician Assistant Studies program. This is an exciting opportunity to be a founding team member for a program at renowned Franklin College. Academic rank, tenure eligibility, and salary will be commensurate with the candidate’s level of education and experience.

The PA program development is supported by a grant from the Lilly Endowment. The college anticipates matriculating its first class in January of 2019, pending an accreditation status decision from the Accreditation Review Commission on Education for the Physician Assistant (ARC-PA) in September 2018.

Essential Functions: In addition to the role as a principal faculty member, the Faculty/Academic Coordinator will collaborate with the program director in the development and refinement of the curriculum for the PA program focusing on the didactic phase in accordance with the accreditation standards of the ARC-PA.

- Develop and maintain didactic year syllabi consistent with college and ARC-PA standards.
- Participate in application, self-study, and site visit activities necessary in acquiring provisional and continuing program accreditation.
- Select applicants for admission to the program in accordance with agreed upon admission standards.
- Coordinate delivery of the didactic courses including planning the sequencing of content and recruiting internal and external lecturers.
- Prepare and deliver current content based upon ARC-PA standards and the PANCE matrix.
- Develop measures of student understanding of course content in an objective fashion.
- Chair the department curriculum committee and lead program assessment activities.
- Provide student advisement throughout their time in the program.
- Perform other duties as assigned.
- Report to the program director.

Required Qualifications: Minimum qualifications include:

- Master’s degree in physician assistant studies from an accredited program
- At least three years of relevant clinical experience
- Current NCCPA Certification
- A valid physician assistant license for the State of Indiana or eligibility to obtain such licensure
- Ability to network with outside organizations and facilities

(cont’d)
Preferred Qualifications:
- PhD or equivalent in Health-related field
- Teaching and/or administrative experience in physician assistant education
- Active participation/leadership in local, regional, or national physician assistant or other medical organizations

If you have questions regarding this position you may contact:

Thomas Meehan, PhD, PA-C
Founding Program Director/Assistant Professor
Master of Science in Physician Assistant Studies Program
Franklin College
Phone: (317) 738-8858
Email: tmeehan@franklincollege.edu

Review of applications will begin immediately.
Applicants need to submit (electronically preferred) a cover letter, resume and a list of three professional references to humanresources@franklincollege.edu

Human Resources
Franklin College
101 Branigin Blvd.
Franklin, IN 46131
www.franklincollege.edu

Franklin College is committed to providing an inclusive and welcoming environment and to ensuring that educational and employment decisions are based on individuals’ abilities and qualifications. Consistent with these principles and applicable laws, it is therefore the College’s policy not to discriminate on the basis of age, color, disability, gender, gender expression, gender identity, genetic information, national origin, marital status, race, religion, sex, sexual orientation or veteran status as consistent with the Policy on Prohibited Discrimination, Harassment and Related Misconduct. No person, on the basis of protected status, shall be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination, harassment, or retaliation under any College program or activity, including with respect to employment terms and conditions. Such a policy ensures that only relevant factors are considered and that equitable and consistent standards of conduct and performance are applied.