On-Campus Supervisor Commitment Form - updated March, 2010
Franklin College Science Division SNT 489 Senior Internships

I have met with the student named below and I have agreed to become the student’s on-campus supervisor for the development of a SNT 489 internship proposal; and as the on-campus supervisor during the internship. I understand that I will:

I. Work with the student to help develop a SNT 489 internship proposal that will meet the requirements for a full-semester internship.

II. Make the student aware of his or her requirements to complete paperwork prior to the beginning of the internship. Please refer to information on documents available on the following website: http://biology.franklincollege.edu/Bioweb/Biology/PDP/Index.html

III. Establish professional contact with the student’s off-campus supervisor and communicate with this supervisor at least three times during the internship.

IV. Review weekly journals from the student during the internship and provide appropriate feedback.

V. Insure that the student and the off-campus supervisor have completed and returned all paperwork including final assessment reports.

VI. Evaluate the student’s final project (paper, presentation, PowerPoint summary).

VII. Submit a final grade for the student’s internship in a timely fashion.

_________________________________________________           ____________________________
Faculty member’s name      Date

_________________________________________________ ____________________________
Student’s name       Date

_________________________________________________
Semester and year of proposed internship

Return a copy of this form to the chair of the department in which the student will complete the internship.